

BRIEF HISTORY

INTERNATIONAL INDIAN SCHOOL AL JUBAIL, IISJ formerly known as the Embassy of India School, was founded on 30th November 1987. The establishment of IISJ is the culmination of the dedicated efforts of the Indian community of this region, under the patronage of His Excellency, Ambassador of India and the active co-operation of Directorate of School, Ministry of Education, Dammam and Riyadh. The school has entered a new era from Porta-cabins to four magnificent buildings well equipped with all modern amenities that a school of international standard should possess. A magnificent building was hired to accommodate the growing number of students in the Junior Primary Section from the academic year 2008-2009. The school aims at providing on a 'no-profit no-loss' basis, educational facilities at the Pre-Primary, Primary, Secondary and Senior Secondary levels. The School is meant for Indian citizens, irrespective of their caste, creed region or religion. The School has celebrated Silver Jubilee year of committed service to the Indian community in Al Jubail, KSA. In the year 2012, a new building for Girls named “Silver Jubilee Block” is added to the ever increasing school strength. A further extension and expansion of IIS Jubail was done by adding 18 new classrooms to SJB. The new classrooms were formerly inaugurated and handed over to Girls’ Section on 29.03.2015.

The academic year 2015-16 had major expansions in the offing. A new building named ‘SPS II’ for Senior Primary Section, Girls of Classes 2-4 was inaugurated by H.E The Ambassador of India on 07/04/2016. MPH-II and New Admin Block are additional infrastructure from the beginning of Academic Year 2016-17 to cater to the growing needs of students and parents.

School offers counselling service and information guidance service to senior students regarding opportunities available in various Colleges and Universities in India and abroad. Career talks are also being organized throughout the academic year presented by School Counsellor and successful professionals from various fields.

AFFILIATION AND LICENSE

The school is affiliated to the Central Board of Secondary Education, Delhi and prepares students for All Indian Secondary School Examination (AISSE. CLASS X) and All India Senior Secondary Certificate (AISSCE ·CLASS XII). Our School Affiliation Number is 5730007 and School License Number is JEEM·5 Ministry of Education, Kingdom of Saudi Arabia.

CURRICULUM

The academic year starts in the first/second week of April and ends in March of the following year with two breaks- one in summer and the other in winter. The medium of instruction in the school is English. IISJ is affiliated to the CBSE and follows syllabus prescribed by the board. Under the scheme of studies, the school has the following subjects and languages of study offered in the school. English Gujarati/Arabic/Urdu/Malayalam/Marathi/Tamil/Kannada/Telugu, Mathematics, EVS/Science, Social Sciences, Computer Science, SUPW, Saudi Arabian History & Culture, Islamic Studies / Value Education and Physical Education.

REGISTRATION

Registration for new admission begins every year in January/February/March of the preceding academic year. An amount of **SR. 500/-** is to be deposited at the time of admission which is non-refundable.

ADMISSION:

With effect from the academic year 2010-2011, admissions are confined to Indian children only from the age of **three plus (3+)**. However, in exceptional cases admissions may be granted to foreign national's subject to approval from the Ministry of Education (MOE) and availability of seats.

- 1) For admission to PRE-KG, the child must attain the age of **THREE PLUS** as on 1st April of the current academic year. Admission to the other classes will be in the same order so that the child will complete 16 years on 1st April, the year in which *he / she* appears for the AISSE in Class X. Admissions are granted to KG on the basis of priority of registration and results of interview.
- 2) Admission to Classes I – VIII is granted on the basis of submission of valid Transfer Certificate in Original and Copy of Progress Card. Classes IX Upwards- Student should have CBSE Registration number, original TC and Progress Report. For details contact Examination Department.
- 3) Admissions for Class X and XII will be as per CBSE Guidelines. When admission is sought after the commencement of the academic session and before 30th September, the students are required to produce records of attendance, grades of previous test and proof of completed assignments and projects.
- 4) From Classes-II onwards, admission will be granted only on submission of Transfer Certificate (issued not more than one month earlier), Progress Report/CCE Assessment Report and Total Attendance till admission.

DOCUMENTS REQUIRED FOR NEW ADMISSION:

The Administrative Section of the school requires the following documents (hard copies) from the parents at the time of new admission:

- a) Copy of Birth certificate issued by the competent authority
- b) Copies of Passports, Iqama (students & parents) along with Abshir Copy showing the date of validity.
- c) Original Transfer Certificate or Study Certificate (Applicable for admission to Classes II and III)
- d) Original Transfer Certificate (from class IV onwards).

- e) Copy of Progress Report with attendance from previous school
- f) Passport size photographs: 05
- g) Undertaking by Parent (Missing Documents) if any
- h) Undertaking by Parent (Fee Protocol)
- i) Declaration from father/company – Company Sponsored.

ESTABLISHMENT LEVY:

From all parents, a non-refundable Establishment Levy will be collected only at the time of admission of the child as specified below:

| PARTICULARS | INDIAN NATIONALS | FOREIGN NATIONALS |
|---------------------|--------------------------------------|--------------------------------------|
| | (Saudi Riyals) (Exclusive of VAT) | (Saudi Riyals) (Exclusive of VAT) |
| First Child | 1000/- | 3000/- |
| Second Child | 750/- | 2000/- |
| Third Child | 500/- | 1000/- |
| Subsequent Children | Nil | Nil |

This levy will be refundable only if the child is not admitted or the child does not attend school even for a single day after admission. No Establishment Levy will be collected from students transferred from any of the International Indian School in the Kingdom, provided the same had been paid in the previous IIS.

Note: Registration fee SR 500/- applicable for all new admissions.

SCHOOL FEE STRUCTURE:

The school charges a Lump sum tuition fee as shown in the table below from the **Company sponsored or Reimbursement Category students** per academic year:

| Category | Lump sum Tuition Fee | | | |
|--|---|--|---|-------------------------------------|
| | Slab-1 (Default) | Slab-2 (Grades I – VIII) | Slab-3 (Grades I – VIII) | Slab-4 (For KG only) |
| Sponsored | 12,000 | 12,000 | 12,000 | 12,000 |
| Reimbursement | 12,000 | 10,000 | 9,000 | 6,800 |
| Complimentary Benefits included in the package | Registration Fee Transportation Books Lab Fee Exam Fee Uniform bill Arts & Sports Extra-curricular activities as applicable. | Transportation Books Exam Fee Uniform bill Arts & Sports | Transportation Books Exam Fee Uniform bill | Transportation Books Exam Fee |

Notes:

- Slab-1 is applied by default. Other slabs are applicable based on company education coverage and the grades applicable.
- VAT is exclusive of the above, which should be paid by the company or by the parent as legally applicable.
- Complimentary benefits are to be utilized as actual benefits or kind, which CAN NOT be converted, uncashed, refunded or used for any other purpose.

CONCESSIONAL FEE STRUCTURE (SELF-PAID CATEGORY):

This concessional fee structure is applicable ONLY for those parents who are not entitled for child education allowance from their companies (neither sponsor nor reimbursement), provided they produce a declaration certificate to this effect. Details as follows:

| GRADES | INDIAN NATIONALS (Exclusive VAT) | OTHER NATIONALS (Exclusive VAT) |
|--------------|---|---|
| LKG to X | 225 SR | 400 SR |
| XI & XII | 300 SR 25 SR Lab Fee for Science Group | 500 SR 25 SR Lab Fee for Science Group |
| Special care | 400 SR | 400 SR |

Transportation Facility: Visit Admin Block for the details of **outsourced** transport services.

Miscellaneous charges applicable for Self-Paid Category

| Items | Cost (SR) (Exclusive VAT) | Frequency |
|--|------------------------------|------------------------------------|
| Online Registration fee | 15 | Payable at the time of Admission |
| Diary Fee/Mobile App | 5 | Payable in May |
| ID Card Fee | 10 | Per Issue |
| Echo Magazine Fee | 15 | Per Year/Per Child |
| Examination Fee for Grades LKG to VIII | 25 | Payable in April |
| CBSE registration Fee for Grades IX & XI | 50 | Payable in May |
| Board Examination Fee for Grade X | 575 | Payable in May |
| Board Examination Fee for Grade XII | 650 | Payable in May |
| Exam Fee for Grades IX & XI | 150 | Payable in June |
| TC / Progress Report (Duplicate) & Transcription | 50 | Per Issue |
| Towards Bonafide Certificate | 10 | Per Issue |
| Attestation of Documents / Certificates | 5 | Per Copy |
| Scout, Guide, Club, Bulbul Registration fees | 80 | Payable in April (onetime payment) |
| Smart Class | 25 | Payable in April (onetime payment) |

PAYMENT OF FEE - GUIDELINES

- Fees for new admission to be realized in three blocks of 4 months each (Term I - April to July, Term II - August to November and Term III - December to March)
- Fee should be paid on or before 28th of every month. Late fee at the rate of SR. 1/-per day will be charged after 28th of each month. If 28th happens to be a holiday for the school office, the same will be collected without late fee on the next working day. Tuition Fee for the vacation can be paid soon after vacation without fine.
- Fee can be paid in advance. Fee once paid, will not be refunded under normal circumstances.
- Parents proceeding on annual or long leave are advised to pay the tuition fee in advance or make arrangements for regular and timely payment of the same. Fine for late payments will neither be reduced nor waived.
- Non-payment of fee for a period of two consecutive months will result in the removal of the student's name from the Class Register.
- If the first child is withdrawn or completed her/his course from IISJ, the second child will be treated as the First Child with immediate effect.
- Students of Classes X and XII are required to clear all their fees up to the end of March, before 6th February so as to receive Admit Cards of their respective board examinations.
- Parents are advised to pay fee at the school Cash Counter/online at their convenience.

READMISSION

- If a parent takes TC of his ward in any month of the academic year and readmits the child with the same TC after a few months, the tuition fee for the missing months will be collected along with a re-admission fee of SR 100/-
- If the child is readmitted with a TC from any other school in India or abroad, he/she will be readmitted with a readmission fee of SR.100/-

WITHDRAWAL

- If a parent wishes to withdraw his ward during an academic year, a notice of withdrawal should be given in writing and Tuition fee for and up to the month for which notice for withdrawal is given has to be paid.
- If a child is to be withdrawn after an academic year, Tuition fee is to be payable till the end of the academic year, provided withdrawal notice is given before the end of March.

Transportation Facility: Visit Admin Block for the details of **outsourced** transport services.



SCHOOL UNIFORM

SCHOOL UNIFORM FOR LKG

| | |
|--|---|
|  <p>TIE BLOUSE YOKE OPEN PINAFORE</p> |  <p>TIE SHIRT PANT</p> |
| <p>GIRLS</p> <p>PINAFORE - BOTTLE GREEN BLOUSE - GREENCHECK TIE - BOTTLE GREEN SHOES - BLACK SOCKS - WHITE</p> | <p>BOYS</p> <p>PANT - BOTTLE GREEN SHIRT - GREENCHECK TIE - BOTTLE GREEN SHOES - BLACK SOCKS - WHITE</p> |

IN WINTER: GREEN SWEATER / BLAZER FOR BOTH BOYS AND GIRLS IS COMPUSORY. JACKET ARE NOT ALLOWED

SCHOOL UNIFORM FOR UKG

| | |
|---|--|
|  <p>TIE BLOUSE YOKE OPEN PINAFORE</p> |  <p>TIE SHIRT PANT</p> |
| <p>GIRLS</p> <p>PINAFORE - LEGO RED BLOUSE - WHITE TIE - LEGO RED SHOES - BLACK SOCKS - WHITE</p> | <p>BOYS</p> <p>PANT - LEGO RED SHIRT - WHITE TIE - LEGO RED SHOES - BLACK SOCKS - WHITE</p> |

IN WINTER: RED SWEATER / BLAZER FOR BOTH BOYS AND GIRLS IS COMPUSORY. JACKET ARE NOT ALLOWED

SCHOOL UNIFORM FOR CLASSES I-IV

| | |
|---|--|
|  <p>TIE BLOUSE YOKE OPEN PINAFORE</p> |  <p>TIE SHIRT PANT</p> |
| <p>GIRLS</p> <p>PINAFORE - NAVY BLUE BLOUSE - WHITE TIE - NAVY BLUE SHOES - BLACK SOCKS - WHITE</p> | <p>BOYS</p> <p>PANT - NAVY BLUE SHIRT - WHITE TIE - NAVY BLUE SHOES - BLACK SOCKS - WHITE</p> |

SPORTS UNIFORM FOR THURSDAY

GIRLS: WHITE PINAFORE, BLOUSE, WHITE SPORTS SHOE/ SOCKS, RIBBON HAIRBANDS AND NAVY BLUE TIE
BOYS: WHITE PANTS, SHIRTS, SHOES AND NAVY BLUE TIE

IN WINTER: NAVY BLUE SWEATER / BLAZER FOR BOTH BOYS AND GIRLS IS COMPUSORY. JACKET ARE NOT ALLOWED

SCHOOL UNIFORM FOR CLASSES V ONWARDS

| | |
|--|--|
|  <p>KAMEEZ SALWAR DUPATTA SHOES SOCKS</p> |  <p>TIE SHIRT PANT</p> |
| <p>GIRLS</p> <p>KAMEEZ - NAVY BLUE SALWAR - WHITE DUPATTA - WHITE SHOES - BLACK SOCKS - WHITE</p> | <p>BOYS</p> <p>NAVY BLUE SHIRT - WHITE TIE - NAVY BLUE SHOES - BLACK SOCKS - WHITE</p> |

SPORTS UNIFORM FOR THURSDAY

GIRLS: WHITE SALWAR, KAMEEZ, DUPATTA, RIBBON HAIRBANDS AND WHITE SPORTS SHOE/ SOCKS,
BOYS: WHITE PANTS, SHIRTS, SHOES AND NAVY BLUE TIE

IN WINTER: BLUE SWEATER / BLAZER FOR BOTH BOYS AND GIRLS IS COMPUSORY. JACKET ARE NOT ALLOWED