

BRIEF HISTORY

INTERNATIONAL INDIAN SCHOOL AL JUBAIL, IISJ formerly known as the Embassy of India School, was founded on 30th November 1987. The establishment of IISJ is the culmination of the dedicated efforts of the Indian community of this region, under the patronage of His Excellency, Ambassador of India and the active co-operation of Directorate of School, Ministry of Education, Dammam and Riyadh. The school has entered a new era from Porta-cabins to four magnificent buildings well equipped with all modern amenities that a school of international standard should possess. A magnificent building was hired to accommodate the growing number of students in the Junior Primary Section from the academic year 2008-2009. The school aims at providing on a 'no-profit no-loss' basis, educational facilities at the Pre-Primary, Primary, Secondary and Senior Secondary levels. The School is meant for Indian citizens, irrespective of their caste, creed region or religion. The School has celebrated Silver Jubilee year of committed service to the Indian community in Al Jubail, KSA. In the year 2012, a new building for Girls named "Silver Jubilee Block" is added to the ever increasing school strength. A further extension and expansion of IIS Jubail was done by adding 18 new classrooms to SJB. The new classrooms were formerly inaugurated and handed over to Girls' Section on 29.03.2015.

The academic year 2015-16 had major expansions in the offing. A new building named 'SPG Block' for Senior Primary Section, Girls of Classes 2-4 was inaugurated by H.E The Ambassador of India on 7/04/2016. MPH-II and New Admin Block are additional infrastructure from the beginning of Academic Year 2016-17 to cater to the growing needs of students and parents.

School offers counselling service and information guidance service to senior students regarding opportunities available in various Colleges and Universities in India and abroad. Career talks are also being organized throughout the academic year presented by School Counsellor and successful professionals from various fields.

AFFILIATION AND LICENSE

The school is affiliated to the Central Board of Secondary Education, Delhi and prepares students for All Indian Secondary School Examination (AISSE. CLASS X) and All India Senior Secondary Certificate (AISSCE ·CLASS XII). Our School Affiliation Number is 5730007 and School License Number is JEEM·5 Ministry of Education, Kingdom of Saudi Arabia.

CURRICULUM

The academic year starts in the first week of April and ends in March of the following year with two breaks- one in summer and the other in winter. The medium of instruction in the school is English. IISJ is affiliated to the CBSE and follows syllabus prescribed by the board. Under the scheme of studies, the school has the following subjects and languages of study offered in the school. English, Gujarati/Arabic/Urdu/Malayalam/Marathi/Tamil/Kannada, Mathematics, EVS/Science, Social Sciences, Computer Science, SUPW, Saudi Arabian History & Culture, Islamic Studies / Value Education and Physical Education.

REGISTRATION

Registration for new admission begins every year in January/February/March of the preceding academic year. An amount of SR. 500/- is to be deposited at the time of admission which is non-refundable.

ADMISSION:

With effect from the academic year 2010-2011, admissions are confined to Indian children only from the age of **three plus (3+)**. However, in exceptional cases admissions may be granted to foreign national's subject to approval from the Ministry of Education (MOE), availability of seats and the given fee structure.

- 1) For admission to LKG, the child must attain the age of **THREE PLUS** as on 1st April of the current academic year. Admission to the other classes will be in the same order so that the child will complete 15 years on 1st April, the year in which *he / she* appears for the AISSE in Class X. Admissions are granted to KG on the basis of priority of registration and results of interview.
- 2) Admission to Classes I – IX and XI is granted on the basis of the results of admission test for students coming from non-CBSE affiliated schools. The standard of admission test will be of the level of annual examination of the class preceding to which admission is sought.
- 3) For the Admission Test, a non-refundable fee of SR. 50/- per child will be charged at the time of admission.
- 4) Admission to Class X and XII will be granted to only those who are transferred from CBSE affiliated schools. When admission is sought after the commencement of the academic session and before 30th September, the students are required to produce records of attendance, grades of previous test and proof of completed assignments and projects.
- 5) Admission Written Tests will be held as specified below:
 - LKG and UKG : Only Interview.
 - Classes I - V : English, Hindi, Mathematics and EVS
 - Classes VI - VIII : English, Hindi, Mathematics and Science
 - Class IX, XI : English, Mathematics, Physics, Chemistry, Biology
- 6) From Classes-II onwards, admission will be granted only on submission of Transfer Certificate (issued not more than one month earlier), Progress Report/CCE Assessment Report and Total Attendance till admission, besides qualifying in the admission test.
- 7) Admission may be granted to students who are weak in one or two subjects provided the parents give an undertaking that their ward will improve within a period of three months. In such cases, his / her performance will be under observation and the students may be shifted to a lower class if found unsatisfactory even after a period of three months from admission.

DOCUMENTS REQUIRED FOR NEW ADMISSION:

The Administrative Section of the school requires the following documents from the parents at the time of new admission:

- a) Online Registration form along with all attachments including Medical Certificate.
- b) Copy of Birth certificate issued by the competent authority
- c) Copies of Passports, Iqama (students & parents) along with Absher Copy showing the date of validity.
- d) Original Transfer Certificate
- e) Progress Report of Previous Academic Year
- f) Attendance from the previous school for admission from class II (Two) onwards.
- g) Passport size photographs: 05
- h) Undertaking by Parent

ESTABLISHMENT LEVY:

From all parents, a non-refundable Establishment Levy will be collected only at the time of admission of the child as specified below:

PARTICULARS	INDIAN NATIONALS	FOREIGN NATIONALS
	(Saudi Riyals) (Exclusive VAT)	(Saudi Riyals) (Exclusive VAT)
First Child	1000/-	3000/-
Second Child	750/-	2000/-
Third Child	500/-	1000/-
Subsequent Children	Nil	Nil

This levy will be refundable only if the child is not admitted or the child does not attend school even for a single day after admission. No Establishment Levy will be collected from students transferred from any of the International Indian School in the Kingdom, provided the same had been paid in the previous IIS.

SCHOOL FEE STRUCTURE:

The school charges a Lump sum tuition fee as shown in the table below from the **Companysponsored or Reimbursement Category students** per academic year:

Category	Lump sum Tuition Fee			
	Slab-1 (Default)	Slab-2 (Grades I – VIII)	Slab-3 (Grades I – VIII)	Slab-4 (For KG only)
Sponsored	12,000	12,000	12,000	12,000
Reimbursement	12,000	10,000	9,000	6,800
Complimentary Benefits included in the package	Registration Fee Transportation Books Lab Fee Exam Fee Uniform bill Arts & Sports Extra-curricular activities as applicable.	Transportation Books Exam Fee Uniform bill Arts & Sports	Transportation Books Exam Fee Uniform bill	Transportation Books Exam Fee
Notes:				
<input type="checkbox"/> Slab-1 is applied by default. Other slabs are applicable based on company education coverage and the grades applicable.				
<input type="checkbox"/> VAT is exclusive of the above, which should be paid by the company or by the parent as legally applicable.				
<input type="checkbox"/> Complimentary benefits are to be utilized as actual benefits or kind, which CAN NOT be converted, uncashed, refunded or used for any other purpose.				

CONCESSIONAL FEE STRUCTURE (SELF-PAID CATEGORY):

This concessional fee structure is applicable ONLY for those parents who are not entitled for child education allowance from their companies (neither sponsor nor reimbursement), provided they produce a declaration certificate to this effect. Details as follows:

GRADES	INDIAN NATIONALS (Exclusive VAT)	OTHER NATIONALS (Exclusive VAT)
LKG to X	225 SR	400 SR
XI & XII	300 SR 25 SR Lab Fee for Science Group	500 SR 25 SR Lab Fee for Science Group
Special care	400 SR	400 SR

Transportation Facility: Visit Admin Block for the details of **outsourced** transport services.

Miscellaneous charges applicable for Self-Paid Category

Items	Cost (SR) (Exclusive VAT)	Frequency
Online Registration fee	15	Payable at the time of Admission
Diary Fee	5	Payable in April
ID Card Fee	10	Per Issue
Echo Magazine Fee	15	Per Year/Per Child
Examination Fee for Grades LKG to VIII	25	Payable in February
CBSE registration Fee for Grades IX & XI	50	Payable in May
Board Examination Fee for Grade X	575	Payable in May
Board Examination Fee for Grade XII	650	Payable in May
Exam Fee for Grades IX & XI	150	To be paid in February
TC / Progress Report (Duplicate) & Transcription	50	Per Issue
Towards Bonafide Certificate	10	Per Issue
Attestation of Documents / Certificates	5	Per Copy
Scout, Guide, Club, Bulbul Registration fees	80	Payable in April (onetime payment)
Smart Class	25	Payable in April (onetime payment)

PAYMENT OF FEE - GUIDELINES

- Fees for new admission to be realized in three blocks of 4 months each (Term I - April to July, Term II - August to November and Term III - December to March)
- Fee should be paid on or before 28th of every month. Late fee at the rate of SR. 1/-per day will be charged after 28th of each month. If 28th happens to be a holiday for the school office, the same will be collected without late fee on the next working day. Tuition Fee for the vacation can be paid soon after vacation without fine.
- Fee can be paid in advance. Fee once paid, will not be refunded under normal circumstances.
- Parents proceeding on annual or long leave are advised to pay the tuition fee in advance or make arrangements for regular and timely payment of the same. Fine for late payments will neither be reduced nor waived.
- Non-payment of fee for a period of two consecutive months will result in the removal of the student's name from the Class Register.
- If the first child is withdrawn or completed her/his course from IISJ, the second child will be treated as the First Child with immediate effect.
- Students of Classes X and XII are required to clear all their fees up to the end of March, before 6th February so as to receive Admit Cards of their respective board examinations.
- Parents are advised to pay fee at the school Cash Counter.

READMISSION

- If a parent takes TC of his ward in any month of the academic year and readmits the child with the same TC after a few months, the tuition fee for the missing months will be collected along with a re-admission fee of SR 100/-
- If the child is readmitted with a TC from any other school in India or abroad, he/she will be readmitted with a readmission fee of SR.100/-

WITHDRAWAL

- If a parent wishes to withdraw his ward during an academic year, a notice of withdrawal should be given in writing and Tuition fee for and up to the month for which notice for withdrawal is given has to be paid.
- If a child is to be withdrawn after an academic year, Tuition fee is to be payable till the end of the academic year, provided withdrawal notice is given before the end of March.

Transportation Facility: Visit Admin Block for the details of **outsourced** transport services.

SCHOOL UNIFORM

SCHOOL UNIFORM FOR LKG



GIRLS

PINAFORE - BOTTLE GREEN
 BLOUSE - GREENCHECK
 TIE - BOTTLE GREEN
 SHOES - BLACK
 SOCKS - WHITE

BOYS

PANT - BOTTLE GREEN
 SHIRT - GREENCHECK
 TIE - BOTTLE GREEN
 SHOES - BLACK
 SOCKS - WHITE

IN WINTER: GREEN SWEATER / BLAZER FOR BOTH BOYS AND GIRLS IS COMPUSORY. JACKET ARE NOT ALLOWED

SCHOOL UNIFORM FOR UKG



GIRLS

PINAFORE - LEGO RED
 BLOUSE - WHITE
 TIE - LEGO RED
 SHOES - BLACK
 SOCKS - WHITE

BOYS

PANT - LEGO RED
 SHIRT - WHITE
 TIE - LEGO RED
 SHOES - BLACK
 SOCKS - WHITE

IN WINTER: RED SWEATER / BLAZER FOR BOTH BOYS AND GIRLS IS COMPUSORY. JACKET ARE NOT ALLOWED

SCHOOL UNIFORM FOR CLASSES I-IV



GIRLS

PINAFORE - NAVY BLUE
 BLOUSE - WHITE
 TIE - NAVY BLUE
 SHOES - BLACK
 SOCKS - WHITE

BOYS

PANT - NAVY BLUE
 SHIRT - WHITE
 TIE - NAVY BLUE
 SHOES - BLACK
 SOCKS - WHITE

SPORTS UNIFORM FOR THURSDAY

GIRLS: WHITE PINAFORE, BLOUSE, WHITE SPORTS SHOE/ SOCKS, RIBBON HAIRBANDS AND NAVY BLUE TIE
BOYS: WHITE PANTS, SHIRTS, SHOES AND NAVY BLUE TIE

IN WINTER: NAVY BLUE SWEATER / BLAZER FOR BOTH BOYS AND GIRLS IS COMPUSORY. JACKET ARE NOT ALLOWED

SCHOOL UNIFORM FOR CLASSES V ONWARDS



GIRLS

KAMEEZ - NAVY BLUE
 SALWAR - WHITE
 DUPATA - WHITE
 SHOES - BLACK
 SOCKS - WHITE

BOYS

NAVY BLUE PANT - NAVY BLUE
 SHIRT - WHITE
 TIE - NAVY BLUE
 SHOES - BLACK
 SOCKS - WHITE

SPORTS UNIFORM FOR THURSDAY

GIRLS: WHITE SALWAR, KAMEEZ, DUPATA, RIBBON HAIRBANDS AND WHITE SPORTS SHOE/ SOCKS,
BOYS: WHITE PANTS, SHIRTS, SHOES AND NAVY BLUE TIE

IN WINTER: BLUE SWEATER / BLAZER FOR BOTH BOYS AND GIRLS IS COMPUSORY. JACKET ARE NOT ALLOWED